

REGION 8 CONTINGENCY PLAN

RPIO NAME: Region 8

MAIN POINT OF CONTACT: Rick Buhl

ALLOWANCE HOLDER: Region 8

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FY 2017

12/5/2017

I. SHUTDOWN & EXCEPTED LIST

| DIVISION  | EMPLOYEE NAME   | EMPLOYEE ID              | POSITION TITLE   | SHUTDOWN | EXCEPTED | On-Call | FUNCTION DESCRIPTION   |
|-----------|---|--------------------------|--|----------|----------|---------|--|
| RA        | Douglas Benevento   | Personal Matters / Ex. 6 | Regional Administrator                                       |          | 1        |         | Oversee overall shutdown and secure operations; R8 point of contact during shutdown.   |
| DRA       | Debrah Thomas   |                          | Deputy Regional Administrator                                | 1        |          |         | Oversee shutdown and secure operations.  |
| TMS       | Richard Buhl  |                          | Assistant Regl Administrator/SRO                             |          | 1        |         | Oversee shutdown and secure operations. Oversee security, facility, other admin. support during shutdown (eg, communicating to HQ/guards/employees the shutdown status and emergency resources as needed).   |
| TMS       | Gregory Saunders  |                          | Laboratory Safety Officer                                    |          | 1        |         | Continue 30-day fish toxicology tests (ie, feed fish, maintain tanks) if results needed timely.  |
| TMS       | Kenneth Dahlin  |                          | Chemist  | 1        |          |         | Oversee shutdown/protection of samples, in-process analyses, return of mobile lab from Utah, scale back lab systems in basic operational status.   |
| TMS       | Joshua Fowler   |                          | Human Resources Officer                                      | 1        |          |         | Perform shutdown coordination of furlough notices/other notifications, LR issues, OPF records. Final preparation of excepted lists for all building occupants (eg, R8, OECA, OIG, ATSDR).  |
| TMS       | Grace Doris   |                          | Security Manager   |          | 1        |         | Perform shutdown coordination of security systems, property, all facilities (ie., 1595, Lab, Mt Office, Libby, Butte, Pierre, Missoula), suspension of all deliveries, cancellation of public use of conference center, & provide excepted/emergency employee lists to contract guard service. Respond to security emergencies if needed. Support on-site personnel with facility operations, health and safety support. |
| TMS       | John Campbell   |                          | Region 8 Records Manager                                     | 1        |          |         | Protect electronic and central paper records.  |
| TMS       | Christine Portillos   |                          | Financial Specialist   | 1        |          |         | Assure final closeout of PeoplePlus, assist travelers to return home, if needed. Secure financial systems/records.   |
| TMS       | Bethany Mills   |                          | Regional Contracts Officer                                   |          | 1        |         | Halt obligations; perform shutdown notification to all contractors. In emergency, issue new obligations as needed.   |
| TMS       | John Michnick   |                          | Information Systems Program                                  |          | 1        |         | Support personnel with IT systems (email, database servers, user accounts, printing) .   |
| TMS       | Ricky Archuleta   |                          | Information Systems Program                                  |          |          | 1       | Support personnel with IT systems (email, database servers, user accounts, printing) .   |
| OCPI      | Andrew Mutter   |                          | Communications/Public Involvement Office Director            | 1        |          |         | Coordinate communication of shutdown to state/local/tribal government officials, public officials, cancel public meetings.   |
| ORC       | Kenneth Schefski  |                          | Regional Counsel   |          | 1        |         | Cancel/continue court dates, ongoing litigation, if needed.  |
| ORC       | Sara Laumann  |                          | Attorney   |          | 1        |         | Utah Regional Haze 12/15 status report due to the court  |
| ORC       | Steve Odendahl  |                          | Attorney   |          | 1        |         | WY Interstate Transport Litigation 12/12 EPA deadline to submit record to the court  |
| ORC       | Lucita Chin   |                          | Attorney   |          | 1        |         | American Gilsonite 12/22 filing deadline to the 10th Circuit   |
| MT Office | Carson Coate  |                          | MT Office Point of Contact                                   | 1        |          |         | Oversee shutdown and secure operations of Montana Operations Off.  |
| OWP       | Darcy O'Connor  |                          | ARA  | 1        |          |         | Oversee shutdown and secure operations of OWP, including notification of stakeholders, cancellation of public meetings.  |
| OWP       | Lisa Kahn   |                          | Direct Implementation Manager for WY & Tribal drinking water |          | 1        |         | Answer phone calls from WY & tribal DW systems with fecal or other exceedences, providing guidance & technical assistance if emergency. Coordinate activation of others as needed.   |
| OWP       | Douglas Minter  |                          | Supervisory Physical Scientist                               |          | 1        |         | American Gilsonite 12/22 filing deadline to the 10th Circuit   |
| OPRA      | Martin Hestmark   |                          | ARA  | 1        |          |         | Oversee shutdown and secure operations of OPRA, including notification of stakeholders, cancellation of public meetings.   |
| OPRA      | Gail Tonneson   |                          | Environmental Engineer                                       |          | 1        |         | Utah Regional Haze 12/15 status report due to the court  |
| OPRA      | Adam Clark  |                          | Environmental Protection Specialist                          |          | 1        |         | WY Interstate Transport Litigation 12/12 EPA deadline to submit record to the court  |
| EPR       | Betsy Smidinger   |                          | ARA  | 1        |          |         | Oversee shutdown and secure operations of EPR, including notification of stakeholders, cancellation of public meetings.  |
| EPR       | Peter Stevenson (12/8-10)<br>Craig Myers (12/11-17)<br>Shun-Ping Chau (12/8-10)<br>Paul Peronard (12/11-15)<br>Kerry Guy (12/16-17) |                          | Standby/On Call OSC  |          | 2        |         | Response OSC- Available to respond to emergency waste events   |

DO NOT  
DISTRIBUTE

|       |                                     |                          |   |    |    |   |  |
|-------|-------------------------------------|--------------------------|---|----|----|---|--|
| EPR   | Joni Sandoval                       | Personal Matters / Ex. 6 | EPS   |    | 1  |   | Project Officer for Removal Support  |
| EPR   | Judith Powell                       |                          | EPS   |    | 1  |   | Project Officer for Remdial Action Contracts   |
| EPR   | Richard Braun                       |                          | Contracts specialist                              |    |    | 1 | Project Officer for Interagency Agreements   |
| EPR   | Kendra Wilborn                      |                          | Program Analyst                                   |    |    | 1 | FCO  |
| EPR   | Joyce Ackerman                      |                          | Environmental Engineer                            |    | 1  |   | Neuhauser Landfill - removal action  |
| EPR   | Sabrina Forrest<br>Duc Nguyen       |                          | Geologist<br>Environmental Engineer               |    | 2  |   | Colorado Smelter - residential yard and interior cleanup and Benedict Park cleanup                                       |
| EPR   | Shun-Ping Chau                      |                          | Environmental Engineer                            |    | 1  |   | North Cave Hills - install wells for alternate water source for livestock  |
| EPR   | Kerry Guy                           |                          | Environmental Engineer                            |    | 1  |   | Cal Gulch - installation of pump house structure   |
| EPR   | Martin McComb<br>Craig Myers        |                          | Environmental Scientist<br>Environmental Engineer |    | 2  |   | Reilly Tar/Vertellus - removal action  |
| ECEJ  | Kimberly Opekar                     |                          | Acting ARA  | 1  |    |   | Oversee shutdown and secure operations of ECEJ, including notification of stakeholders, cancellation of public meetings. |
| ECEJ  | Christopher Thompson                |                          | Legal Enforcement Director                        | 1  |    |   | Cancel/continue court dates, ongoing litigation, if needed.  |
| ECEJ  | Laurianne Jackson<br>Lauren Hammond |                          | Attorney  |    | 2  |   | US v Colorado Springs - depositions 12/12,13,15,19,20,21. Fact finding due 12/22   |
| TOTAL |                                     |                          |   | 12 | 27 | 3 |  |

II. Direct Response Activities

| Division | EMPLOYEE NAME  | EMPLOYEE ID              | POSITION TITLE                                     | Response Activities | Report Dates |   |                     |
|----------|----------------|--------------------------|--|---------------------|--------------|---|---------------------|
| EPR      | Janice Pearson | Personal Matters / Ex. 6 | LOGS Situation Chief                               | R9 Fire Support     | 12/8 -12     |   | Shutdown Activities |
| EPR      | David Romero   |                          | OPS Asbestos TF Leader                             | R9 Fire Support     | 12/8-12      |   | Shutdown Activities |
| EPR      | Todd DeGarmo   |                          | OPS Residential Group Supervisor                   | R9 Fire Support     | 12/8-12      |   | Shutdown Activities |
|          |                |                          | OPS Special Missions Div/High Hazard TF Supervisor | R9 Fire Support     | 12/8 - 14    | 1 | Excepted Activities |
| EPR      | Joyel Dhieux   |                          |  |                     |              | 1 |                     |
| TOTAL    |                |                          |  |                     |              | 1 |                     |